



### Employment Application

Position Applying For:	Name (Last, First, Middle):	Other names under which you have attended school or been employed:
Street Address: Apt. City, State & Zip:		
Social Security Number:	Home Phone:	Work Phone: Cell Phone:
Are you eligible to work in the United States?	Yes No	Have you ever been convicted of a felony? If YES, explain:
Are you 18 years of age or older?	Yes No	Email address
Are you currently employed?	Yes No	If YES, what is your current job title & department?
Have you ever been employed by Reliable Courier & Delivery, Inc.	Yes No	If YES, dates of employment & reason for leaving:
Are you related to any current company employee?	Yes No	If YES, their name & their relationship to you?
Do you have a valid driver's license? Do you have proof of auto insurance? Do you have state minimum insurance?	Yes No Yes No Yes No	If YES, State of issuance, license #, and expiration date:
How did you learn about this employment opportunity? Newspaper Job Posting Walk-in Website		
Referral by employee		Other:

#### EDUCATION

Name of School	City/State	Did you graduate?	Degree Received
High School:		Yes No	
GED:		Yes No	
Other School:		Yes No	
College:		Yes No	

**WORK EXPERIENCE** Please detail your work history. Begin with your current or most recent employer.

Dates Employed (most recent position) From:            To	Full time      Part-time If part-time, # of hours per week:	Title:
Starting Salary:	Organization Name and Address:	
Final Salary:		
Supervisor's Name, Title and Phone #:	Other Reference Name, Title and Phone #:	Contact my current references:  Yes      No
Primary duties:		Reason for Leaving:
Dates Employed (most recent position) From:            To	Full time      Part-time If part-time, # of hours per week:	Title:
Starting Salary:	Organization Name and Address:	
Final Salary:		
Supervisor's Name, Title and Phone #:	Other Reference Name, Title and Phone #:	Contact my current references:  Yes      No
Primary duties:		Reason for Leaving:

**REFERENCES**

Name	Phone
Name	Phone
Name	Phone

**PLEASE READ CAREFULLY AND SIGN THAT YOU UNDERSTAND AND ACCEPT THIS INFORMATION.**

I certify that the information on this application is accurate and complete. I authorize Reliable Courier & Delivery, Inc., to investigate, without liability, all statements contained in this application. I authorize references and former employers, without liability, to make full response to any inquiries in connection with this application for employment. If requested, I agree to submit to a criminal background investigation, and screening for drugs.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_